



NOTICE OF RACE



FOR THE BRITISH UNIVERSITIES & COLLEGES SPORT & THE BRITISH UNIVERSITIES SAILING ASSOCIATION TEAM RACING CHAMPIONSHIPS 2012

Area Qualifiers to be held at the venues & dates shown below:

- SUSA Qualifiers (subject to change at Scottish Captains' Meeting)
Alice Meaden: acm79@st-andrews.ac.uk 07919 064 343
 - League 1 – 5/6 November 2011 (Strathclyde Uni/ Bardowie Loch)
 - League 2 – 12/13 November 2011 (Glasgow Uni/ Bardowie Loch)
 - League 3 – 4/5 February 2012 (Edinburgh Uni/ Royal Forth Yacht Club)
 - Reserve date – 11/12 February 2012
- Northern Qualifier – West Kirby Sailing Club (4/5 February 2012)
Ed Fox: e.a.fox@durham.ac.uk Tel: 07887 714 184
- Midland Qualifier – Draycote Sailing Club (4/5 February 2012)
Tom Ripley: t.p.ripley@warwick.ac.uk Tel: 07929 236 902
- South Central Qualifier – Spinnaker SC (4/5 February 2012)
Billie Quinlan: bq1e10@soton.ac.uk
- Western Qualifier - Chew Valley Sailing Club (4/5 Feb 2012)
Andy Pinkham: andy_pinkham@hotmail.com Tel: 07884 262 594

Qualifier Reserve date: 18/19 February 2012 – same venues

Playoffs will be held on 3/4 March 2012 (location TBC).

Championship Finals – BUSA Team Racing 2012 hosted by Liverpool University at West Kirby Sailing Club, on 11th - 13th April 2012.

BUSA Team Racing Co-ordinator: Tessa Hamer
tessahamer@me.com Tel: 07739 565 638

1 ORGANISING AUTHORITY

The Organising Authority is the British Universities Sailing Association (BUSA). The Qualifiers, Playoffs and Championship Finals will be hosted by the above-named clubs and venues.

2 RULES

- 2.1 The event will be governed by the ISAF *Racing Rules of Sailing 2009 – 2012* and the rules and by-laws of the host clubs and venues. The BUCS General Regulations will also apply with respect to NOR 5.1.
- 2.2 Races will be umpired.
- 2.3 The right of appeal will be denied under rule 70.5(a).
- 2.4 The UK Team Racing Association (UKTRA) Standard Team Racing Sailing Instructions will apply (as amended). These change some rules in the Racing Rules of Sailing; they will be available on the BUSA website and at registration.
- 2.5 Teams should note that the Organising Authority implements the RYA Racing Charter and that they will be required to undertake to sail in compliance with the Charter, which can be found at the front of the RYA rule book (Racing Rules of Sailing) and at www.rya.org.uk/racing/charter

3 LIABILITY

- 3.1 A boat and team are entirely responsible for their own safety, whether afloat or ashore, and nothing, whether in the Notice of Race or Sailing Instructions or anywhere else, reduces this responsibility. Competitors' attention is particularly drawn to rule 4, Decision to Race.
- 3.2 It is for a boat and each team to decide whether they are fit to sail and race in the conditions they will find themselves. By launching a boat and team confirm that they are fit for the conditions and that the team is competent to sail and race in them.
- 3.3 Nothing done by the organisers can reduce the responsibility of the boat and the team and, to the fullest extent permitted by law, the organisers are not responsible for any loss, damage, death or injury, howsoever it may occur, as a result of a boat taking part in racing. The organisers encompass everyone helping to run the race and the event, and including the Organising Authority, the Race Committee, the Protest Committee, the Umpires, any volunteers, patrol boats and beach masters.
- 3.4 The provision of patrol boats does not relieve a boat of its responsibilities.
- 3.5 Insurance excess is £250 for each and every incident.

4 ENTRIES

- 4.1 Entries for the Qualifiers must be received by 17.00hrs on 1 December 2011 (1 November 2011 for Scottish teams) and are not valid unless all the requirements on the entry form are met. Any late entry may be processed at the sole discretion of the Organising Authority and there is no obligation to accept a late entry.
- 4.2 Should a late entry be accepted the Late Entry Fee may be applied by the Organising Authority and if so a late entry is not valid until this fee is received.
- 4.3 Entries should be sent to:
- Jessica Beecher
BUSA Secretary
RYA House
Ensign Way
Hamble
SO31 4YA.
- 4.4 An entry is not complete unless accompanied by:
- 4.4.1 the Entry Form, correctly signed by your Athletic/Sports union;
 - 4.4.2 the Reserves List, correctly signed by your Athletic/Sports union;
 - 4.4.3 a non-refundable registration fee of £60 per team, payable to 'BUSA';
 - 4.4.4 the Qualifier Entry Fee (see below for details);
 - 4.4.5 the Qualifier Damage Deposit of £250; and
 - 4.4.6 if necessary, the Late Entry Fee.
- 4.5 The Qualifier Entry Fees are:
- | | | |
|---------------|------|---|
| Scottish | £250 | (payable to Scottish Universities Sailing Association (SUSA)) |
| Northern | £100 | (payable to West Kirby Sailing Club (WKSC)) |
| Midland | £140 | (payable to University of Warwick Students Union (UWSU)) |
| South Central | £160 | (payable to Wessex Sailing Club) |
| Western | £130 | (payable to UWE Students' Union) |
- 4.6 The Late Entry Fee is £100 per team.
- 4.7 The Damage Deposit is £250 per team per event payable to the host club/university (as detailed above). Damage deposits must be paid by separate cheque. The damage deposit will be refunded in part or whole on the sole basis of the host club's assessment of any damage or loss.

- 4.8 No more than four (4) teams from the same Member Club may enter the event. Fourth teams are only permitted if they can be facilitated and at the sole discretion of the Organising Authority. A maximum of three (3) teams for a Member Club may progress to the Playoffs or Championship Finals.
- 4.9 If a team withdraws from the Qualifiers prior to 17.00hrs on 20 January 2012, the Qualifier Entry Fee will be refunded. If a team withdraws after this date, the Qualifier Entry Fee will not be refunded.
- 4.10 A team eligible to race in the Playoffs shall send the Playoff Entry Fee and Playoff Damage Deposit to BUSA no later than 17.00hrs on 17 February 2012. If these are not received in time, the Organising Authority will proceed to invite the next eligible team from the Area. If a team withdraws after this date, the Playoff Entry Fee will not be refunded.
- 4.11 Entries for the Championship Finals, including the Finals Entry Form, Entry Fee and Damage Deposits shall be sent to the Organising Authority no later than 17.00hrs on 23 March 2011. If a team withdraws after this date, the Finals Entry Fee will not be refunded.
- 4.12 If any team, qualified or invited, has not entered the Finals correctly by 17.00hrs on 23 March 2011 (or if places have not been taken up) the Organising Authority may re-allocate places for the Championship Finals. A boat or team may not request redress from the actions or omissions of the Organising Authority under this rule (this changes rule 60).
- 4.13 Entries are only accepted from BUSA Member Clubs in good standing with BUSA (i.e. clubs which are not in arrears and which have paid their 2011/2012 subscription as determined by the BUSA Honorary Treasurer).
- 4.14 The Playoff Entry Fee, Finals Entry Fee and damage deposits will be announced at a later date once the host universities have agreed the fees with BUSA.

5 ELIGIBILITY & QUALIFICATION

- 5.1 Subject to the applicable BUCS General Regulations, to be eligible each competitor must be:
- 5.1.1 an internal student, registered at the university or higher education establishment they represent and following a full-time or part-time course of study recognised by that university or establishment;
 - 5.1.2 a sabbatical officer of a students' union or athletic union;
 - 5.1.3 a sandwich course student, provided the duration of course in industry is less than 12 months; or
 - 5.1.4 a student who has finished his course of study in December or March of the 2011/2012 academic year.
- 5.2 A maximum of thirty-two (32) teams will be invited to the Championship Finals.

- 5.3 Qualification to enter the Championship Finals will be via the Qualifiers and/or Playoffs, and based on a team's final position in the qualification procedure as at 17.00hrs on Monday 12 March 2012. The qualification procedure is set out in Appendix 1.
- 5.4 The BUSA Ladies' Champions from the RYA Ladies Team Racing Championships will be awarded a place at the Finals.
- 5.5 The top ranked Irish university team (determined in the sole discretion of the Organising Authority) or a team of university sailors nominated by them will be awarded a place at the Finals. This team may proceed to the knockouts but is not eligible to win the event.
- 5.6 In the event the Ladies' or Irish teams decline their invitations, additional qualification places may be allocated to the Playoffs.

6 TEAMS

- 6.1 Teams shall comprise of six (6) competitors from the same university with two (2) competitors per boat. Teams must include at least one female sailor.
- 6.2 In the event a Member Club enters more than one (1) team, the Organising Authority will designate each team with a colour. Teams will not be called by numbers.

Scottish Qualifiers

- 6.3 The following team change restrictions apply for the Scottish Leagues until they are concluded:
- 6.3.1 A team may change one (1) helmsman or two (2) crewmembers for good reason and only with the agreement of the Organising Authority. Requests shall be set out in writing and be made to the Organising Authority as soon as reasonably possible. Any substitute shall come from the Reserves List.
- 6.3.2 The Organising Authority may permit any other change in exceptional circumstances only. A boat may not request redress from the actions or omissions of the Organising Authority under this rule (this changes rule 60).
- 6.4 Subject to NOR 6.6 and after the conclusion of the Scottish Leagues, competitors may only be substituted if:
- 6.4.1 the substitute competitor was declared on an Entry Form or the Reserves List; and
- 6.4.2 the substitute competitor is not from a team that is still competing.

Northern, Midlands, Western and South Central Qualifiers

- 6.5 Subject to NOR 6.6, competitors may only be substituted if:
- 6.5.1 the substitute competitor was declared on an Entry Form or the Reserves List; and
- 6.5.2 the substitute competitor is not from a team that is still competing.

- 6.6 For the purposes of NOR 6.4 and 6.5, a team is still competing if its name appears on a list published by the Organising Authority on its website for this purpose. Any substitutions must be notified to the Organising Authority in order to be valid.
- 6.7 Except with the agreement of Organising Authority, substitutions shall be made no later than 12pm on the Monday before the relevant event. The penalty for a breach of this rule is either:
- 6.7.1 in the sole discretion of the Organising Authority, a fine of £40 without a hearing on the Member Club that entered the team (payable to BUSA which will donate it to the RNLI); or
 - 6.7.2 at the discretion of the Protest Committee (on a protest by the Organising Authority under NOR 6.9).

This changes rule 63.1.

- 6.8 It is the responsibility of the team captain to declare to the Race Committee at registration any difference between names of the team members racing and the team entered with the Organising Authority. Failure to do so will be regarded as Gross Misconduct.
- 6.9 The Organising Authority may protest breaches of team change and substitution restrictions within seven days of the relevant information coming to its attention. This changes rules 60, 61 and 62. The penalty shall be at the discretion of the Protest Committee.
- 6.10 The team captain is the sole point of contact for his team and BUSA will communicate with all entered teams by email to the declared team captain. Changes in team captain must be notified promptly to the Organising Authority by email.
- 6.11 The team captain is responsible for the conduct and behaviour of his team.

7 PROGRAMME

- 7.1 The Northern, Midlands, Western and South Central Qualifiers will be held on Saturday 4 and Sunday 5 February 2012 at West Kirby, Draycote, Chew Valley and Spinnaker Sailing Clubs, respectively.
- 7.2 The Qualifiers reserve weekend is Saturday 18 and Sunday 19 February 2012.
- 7.3 The Playoffs will be held on Saturday 3 and Sunday 4 March 2012 at a location to be determined by the Organising Authority. The location will be notified to notice to team captains by email.
- 7.4 The Championship Finals will be held on Wednesday 11 to Friday 13 April 2012 (inclusive) at West Kirby Sailing Club.
- 7.5 For all events, the briefing will be held at 09.15hrs and the first race at 10.00hrs, unless otherwise notified by the Race Committee.

8 ADVERTISING

8.1 In accordance with the ISAF Advertising Code, all advertising on supplied equipment will be made available to the Organising Authority.

8.2 Competitors will be requested to wear bibs.

9 SAILING INSTRUCTIONS

Sailing Instructions will be available at registration and will be posted on the BUSA website.

10 PERSONAL FLOTATION DEVICES

Rule 40 is changed to apply to all times whilst competitors are afloat. All competitors shall also wear wet suits or dry suits, unless indicated by the Race Committee on each racing day. The penalty for a breach of this rule is at the discretion of the Protest Committee.

11 PROVISION OF BOATS

11.1 Wherever possible boats will be supplied; however, if boats should be needed the Organising Authority will inform the relevant team captain and may require that team to bring equipment to the venue (unless a valid reason is supplied to, and accepted by, the Organising Authority).

11.2 If not enough flights can be provided for a Qualifier or the Playoffs, the Organising Authority may reduce the number of teams competing and/or alter the format and/or qualification structure.

11.3 Boats shall be sailed as supplied. The penalty for a breach of this rule is at the discretion of the Protest Committee.

12 PROVISION OF HELPERS

12.1 BUSA events depend on volunteers to run smoothly and the Member Clubs hosting the events should not be penalised by not being able to race because they have agreed to host racing for their area. Therefore the Organising Authority may require teams to bring one non-racing volunteer to each event.

12.2 If requested by the Organising Authority, a team shall bring one additional person to assist in the organisation of racing, who must be prepared to go afloat. The relevant Area Representative or BUSA Team Racing Co-ordinator will inform the team captain at least one week beforehand of this requirement. The penalty for a breach of this rule is at the discretion of the Protest Committee.

13 PRIZES

13.1 Qualifier Prizes - invitation to the Finals or Playoffs.

13.2 Championship Finals - An eligible team that wins the Championship Finals will be the BUSA Champions for 2012 and will be awarded the Thompson Trophy. Other prizes may be awarded.

Issued on 29 September 2011

APPENDIX 1*

Qualification is based on position in leagues as at 5pm on Monday 12 March 2012 unless the Organising Authority extends this time limit.

The following teams may qualify:

League	Qualify for Finals Places	Qualify for Playoffs places
Scottish		
Northern		
Midland	[TO BE DETERMINED – SEE NOTE BELOW]	
South Central		
Western		
Playoffs		

The Organising Authority may amend these allocations when the number of teams who attended each Qualifier is confirmed. Team captains will be e-mailed to confirm their place at the Playoffs and/or Finals.

If teams subsequently withdraw from a Qualifier, then the Organising Authority may revise the allocated places.

There will be no Wildcards allocated this year. However, if a team declines their invitation to the Playoffs or Finals, BUSA will proceed to invite the next ranked team from the Playoffs or Qualifiers respectively.

*** NOTE**

It is the intention of BUSA to amend Appendix 1 in November 2011 once the qualification structure has been approved by the BUSA Team Racing Working Group.

An amendment will be posted on the BUSA website at that time and an updated NOR emailed to teams who have already entered.